CAMP ACAHELA
CUB SCOUT RESIDENT CAMP

2013
Camp Leaders' Guide

A Nationally Accredited Cub Scout Resident Camp
of The Northeastern Pennsylvania Council

Mission and Goals

The Boy Scouts of America Mission Statement

It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people and, in other ways, to prepare them to make ethical choices over their lifetime in achieving their full potential. The values we strive to instill are based on those found in the Scout Oath and Law.

Scouting: A Program for Everyone

The summer programs offered by The Northeastern Pennsylvania Councils at Camp Acahela are open to all registered Cub Scouts.

Rules for acceptance and participation are the same for everyone, without regard to race, color, age, disability, religion or national origin.

The Northeastern Pennsylvania Council participates in the special government milk program. The council assures the Department of Agriculture that all campers are served milk regardless of race, color, religion, age, disability, or national origin. To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call 202-720-5964 (voice and TDD) USDA is an equal opportunity provider and employer.

Camp Administration Summary

Camp Acahela is owned and operated by The Northeastern Pennsylvania Council, Boy Scouts of America.
It is administered by a full time Council Program Director, Camp Director and Ranger trained and certified by The National Camping School of the Boy Scouts of America.
The camp is supervised by the Council Executive Board through the Council Camping Committee.
The camp is inspected by the Department of Agriculture, Department of Environmental Protection and is licensed by the Pennsylvania Department of Health.
Each year, Camp Acahela is inspected by the Council Camping Committee and a Regional Camp Visitation Team. It is consistently rated as a Nationally Accredited Camp. Copies of reports are available from The Northeastern Pennsylvania Council Service Center.

Council and Camp Addresses

Before Camp Opens
The Northeastern Pennsylvania Council Scout Service Center
1 Bob Mellow Drive
Moosic, PA 18507
Telephone: 570-207-1227
Fax: 570-207-1232
scouting@nepabsa.org
www.nepabsa.org

During Camp Season: June 16 through July 20, 2013
Camp Acahela
359 Acahela Road
Blakeslee, PA 18610
Telephone: 570-646-2223
Fax: 570-643-3371
acahela@nepabsa.org
www.nepabsa.org

Welcome to Camp Acahela

"Jungle Safari" ~ Camp Acahela 2013

Dear Camp Leader,

Welcome to Acahela Cub Scout Resident Camp's "Jungle Safari."

If you are one of the thousands of leaders who have shared the Acahela experience before, welcome back! If this summer will be your very first, then allow us to extend our warmest welcome and wish you all the best as you begin a truly great adventure.

We continue to offer not only the week-long session, but also Adventure Camp, the three-day session. This session will run from Sunday to Tuesday evening. The Pack Reservation Form has a spot to mark if the Pack is attending the three-day session or the week-long, or a combination of both.

We are excited about adding an "open programming" session in each afternoon with special programming options being announced in the morning for your selection. We will also continue to have some of the traditional special activities for Webelos such as the Outpost and Webelos hike and anticipate adding even more activities for the Webelos to make their experience extra special.

Since the close of camp last season, your Council Camping Committee and many other groups and committees have worked hard to maintain and build Camp Acahela into the place where "the books of Scouting come alive."

This 2013 Camp Leaders' Guide is a key resource for you. Please read the entire guide and share it with your other camp leaders, parents, and Scouts. Additional information and any changes will be coming your way in the future.

Please make note of our camp's policies and procedures. All of these derive from the Cub Scout Promise and the Law of the Pack, our cardinal principles, and they help us ensure that camp operates safely, efficiently and enjoyably for everyone during their week at Camp Acahela.

Most of all, the entire Camp Acahela Staff Team is dedicated to the Aims and Methods of Scouting, delivering a quality program, making a commitment to customer service, and leading through setting the example at all times. That's our promise to you. We look forward to working with you in making summer camp 2013 at Camp Acahela an experience of a lifetime!

My greatest admiration goes out to each of you as Camp Leaders for the dedication and commitment to our youth. Your week of vacation at Camp Acahela will most surely reap bountiful rewards.

If you have any questions concerning Camp Acahela summer camp, please do not hesitate to contact us. We are here to help! You can always call the Northeastern Pennsylvania Council Scout Service and Training Center 570-207-1227 and speak with Dave or the other staff. Thank you for your dedication to Scouting, and we look forward to seeing you at Acahela sometime soon.

Yours in Camping Excellence,

Bryan

Bryan R. Fisk
Camp Director
bfisk@nepabsa.org

Dave

David Srebro
Council Program Director
dsrebro@nepabsa.org

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At the time of this printing, some program information is tentative, since specialized programs will depend on the availability of skilled staff and outside presenters.

Unit Camping Opportunities

Camp Acahela lies at the confluence of the Lehigh River and the Tobyhanna Creek on 250 acres of Pocono woodlands near Blakeslee, Pennsylvania at the borders of Carbon, Monroe and Luzerne Counties. In the Native American language of the Lenape, "Acahela" translates as "Joining of the Waters." It is yours to explore and enjoy!

The Three Types of Cub Scout Camping...

Traditional Week-long Resident Camping

Campers stay for 6 days/5 nights and are housed in two-man canvas tents on wooden platforms, with a cot furnished for each camper and leader. All meals are prepared by the food service staff and are served in the camp dining hall. Latrines and hot shower facilities are available for campers and leaders.

Three-Day Adventure Camp

A great start for first time overnighters! Adventure camp is a 3-day/2-night session of resident camping that runs from registration on Sunday until the campers leave on Tuesday evening after the program. If a scout decides that he would like to stay for the rest of the week, we would love to have him. Those arrangements can be made very easily at the Camp Office and pay the additional fee difference.

Provisional Camping

For Scouts who cannot attend with their Pack, campers are encouraged to make arrangements to stay with another unit and be listed on their roster. No additional fee is required. Or, the camp leadership can also make arrangements for hosting of provisional campers for an additional fee or $15. Applications for provisional camping are available.

2013 Camp Sessions

Camp Acahela will offer four one-week sessions of Cub Scout Resident Camp and four 3-day sessions of Adventure Camp in 2013.

Session 1	**Resident: June 23 to June 28**	**Adventure: June 23 to June 25**
Session 2	**Resident: June 30 to July 5**	**Adventure: June 30 to July 2**
Session 3	**Resident: July 7 to July 12**	**Adventure: July 7 to July 9**
Session 4	**Resident: July 14 to July 19**	**Adventure: July 14 to July 16**

All sessions begin between 1:00 pm and 3:00 pm on Sunday. The week-long sessions end by 9:00 pm the following Friday. Adventure camp sessions end on Tuesday evening about 9:00 pm. **Packs should not plan to arrive before 1:00 pm on Sunday.** Each Pack will be assigned a specific check-in time for Sunday by the camp leadership about one week prior to your arrival date. This policy has been made to assist in alleviating congestion during check in and to cut down on waiting time.

Reservation Policy

In order to maximize usage of all sites and in order to accommodate the growing numbers of Packs and campers each week, Packs will be allowed to indicate three choices of campsite in order of preference on the reservation form. **However, site assignments will be made based on attendance and campsite capacity solely at the discretion of the Camp Director. Official placements are made based on May 15 reservations.**

Tour Plan (Permit): Out of Council Units

All out of council units must provide an approved **BSA Tour Plan** and **proof of insurance** (accident & sickness) upon arrival at camp. Please see your local Council Service Center for forms and information.

2013 Camp Fees

Fees & Payments

The regular youth camper fees, per session, are $310 & $210. However, early payment incentives and other modifications are shown on the fee schedule below. Each camper and adult leader will receive a 2013 Camp Patch at the closing campfire Friday evening.

When possible, all fees and transactions should be made through our Scout Service Center prior to attending camp. However, balances or fees that are due within 7 days prior to your arrival should be brought to camp and settled at the Camp Office during Sunday check in. Checks should be made payable to the Northeastern Pennsylvania Council. Major credit cards are also accepted at the Service Center. Individual payments are discouraged. **Packs should collect fees from Scouts in advance and then make a group payment.** Packs **must always include a roster** with any payment.

Discount Incentive - Paid in full by May 15, 2013

Each Scout whose camp fee is paid in full by May 15, 2013 will receive a discount, reducing the total cost to $290/190 per camper.

2013 Camping Fee Schedule

The first $50.00 of the camper fee is a nonrefundable, nontransferable deposit.
A nonrefundable $100 site deposit is required with each unit's reservation.

	Early Payment	*Regular*	*Second Week*
Week-Long Camper	$290.00	$310.00	$245.00
Adventure Camper	$190.00	$210.00	$165.00
Provisional (6day/3day)	$305/$205	$325/$225	$270/$190
Additional Leaders (6day/3day)		$95/75	
Den Chiefs (6day/3day)		$95/75	

Leaders & Den Chiefs Fees

Two adult leaders are free for each unit, with one additional free adult leader for every 7 Scouts after 14. Den Chiefs are limited to 1 for every 6 Cub Scouts. Den Chiefs are **not** factored in as adult leaders into the following schedule.

Number of Scouts	***Free Leaders Allowed***
1-20	2
21-27	3
28-34	4
35-41	5

Refund Policy

The first $50 of each camper fee is not refundable and not transferable. This deposit is completely **forfeited** if the Scout does not attend camp. Other fees paid prior to camp are **generally** transferable to other new or add-on Scouts in the unit, **but not refundable**. Once the camp week has begun fees are **not** refundable.

In cases involving extreme circumstances (doctor's excuse, summer school, etc.), requests for a refund must be made in writing by September 1 to the Council Camping Director for review. Any/all refunds may not be processed until after September 1. The Unit's $100 site deposit may be rolled over for a 2014 site reservation, credited toward any camp fees, expended in the camp Trading Post, or refunded to the Unit.

Campership Assistance & Staff Opportunities

Camperships

The Northeastern Pennsylvania Council believes that all Scouts should be able to attend summer resident camp, regardless of financial situation. Campership funds are available from the council to assist local Scouts who may have difficulty affording the full camp fee. Applications are available at the Scout Service and Training Center or may be downloaded from the Council website at www.nepabsa.org. ***Deadline for Campership Applications is April 15th.*** Any Scout submitting an application for campership assistance automatically receives a time extension for the discounted rate. The new due date for the discounted fee will be communicated in writing directly to the Scout's parent and leader.

Camp Acahela Camp Staff

We depend on a highly-skilled and dedicated group of Scouts and Scouters to operate Camp Acahela each summer. Serving on camp staff is truly the summer of a lifetime. It's a unique chance to learn to teach, be a leader, work on a team ... and to touch the lives of the 300+ Scouts who will pass through the camp's gate this year.

We hope that you will encourage Scouts to apply for staff positions, so that we can truly offer a "dream team" to all of the units who attend Camp Acahela.

Contact the Scout Service and Training Center at 570-207-1227 or via email at *scouting@nepabsa.org* for more information and an application. Additional applications may also be taken throughout the camp season.

Camp Staff Positions

Counselor-In-Training Program (Age 14 or 15)
It's the best deal around! Five weeks of hands-on training on being a summer camp staffer. CIT's also grow, develop and hone their leadership and teaching skills.

Instructors or Support Staff (Age 15 or 16 and up)
Assist in individual program areas, lead special programs, work in the kitchen, camp office, trading post.

Senior Staff (Age 18 and up)
Lead an area staff in outdoors skills, aquatics, handicraft, games or shooting sports; or serve as health officer, cook, or assistant cook.

Volunteer Commissioners (Age 18 and up)
Spend one or two weeks as a volunteer on staff. Work with the commissioners on Pack service, den and pack programming, help out with scheduling, teach special skills, do demonstrations, and whatever else might be needed that week!

Be Prepared for Acahela

Required Medical Forms

All campers and adult leaders must have a BSA universal Annual Health & Medical Record (#680-001 revised in 9/2012) which is an annual health history, signed by the Scout and a parent/guardian, and supported by a medical evaluation completed by a licensed physician, within 12 months prior to attending camp. Parts A, B and C of the form must be completed **in full** and a copy of the individual's insurance card (front and back) should also be attached with any other pertinent medical information. (Part D is NOT required for resident camp).

The forms will be kept on file at the Health Office and returned to the Unit at the end of the week. Rotating adult leaders must present a completed medical form upon arrival. Unit leaders are encouraged to collect all medical forms before camp and check them for completeness. Campers and adults who arrive at camp without a properly-completed medical form will be sent home after 24 hours. **This Medical Form requirement is strictly enforced.**

Parents of Scouts who are required to take medication while at camp should package medication in individual bags clearly marked with the Scout's name and Pack number. All meds must be kept in original bottles. Leaders should consult with parents beforehand on medication needs and have them **complete the "medications" section** in Part A of the medical form. All medication will be collected at the medical check during Sunday check-in and kept and distributed as required through the Health Officer throughout the week.

Accommodating Special Needs

The staff of Camp Acahela is committed to fully including all Scouts in all aspects of the summer camp program. Often, meeting the needs of all campers requires minor adaptations of our facilities, staffing, and instructional plans. Special menus, one-on-one instruction, accessible campsites, individual counseling and other provisions can be made for Scouts or leaders because of physical disabilities, learning disabilities, diagnosed psychological or social difficulties, severe medical conditions, particular dietary requirements, religious practices or other special needs. Unit leaders should contact the camp director well in advance to outline the specific needs of Scouts and leaders in their packs in order to allow the time to make needed adaptations.

Food Service

Camp Acahela employs qualified food service personnel to provide high-quality food for all campers and leaders. Three meals per day are served in the central dining hall, beginning with Sunday dinner and ending with a Friday evening buffet. A licensed dietitian has reviewed the menus for balanced nutrition. If Scouts or leaders have special dietary needs, please contact the camp office or scout council office at least two weeks prior to your Pack's arrival. In many cases, bringing specialty supplemental food items with you to camp is encouraged and facilitated. We want your stay at camp to be enjoyable.

Your Pack Annual Preparation Plan

Date	***Objective to be met***
July- April	*Select a date and indicate preferred campsite(s) with Service Center*
January	*Begin planning for & promoting summer camp.*
April	*Attend pre-camp leaders' orientation.*
April-May	*Hold a Camp Promotion for your pack:* Parents' Meeting - include slide presentation, date and fee schedule. Work with your pack to plan program, costumes and campsite theming. Distribute medical forms for completion.
May 15	**Payments-in-full due to receive the discount.**
Two weeks prior to arrival at camp	*Finalize all paperwork, medicals, family dinners, etc.* **A final pack roster is due and sent to camp at this time**.

Be Prepared for Acahela

Cub Scout Uniforms at Camp

The Official Cub Scout uniform as defined as Class "A" consists of the official shirt, belt, shorts and socks.
This uniform is worn each day for evening retreat and dinner, as well as for chapel. It is also appropriate for opening and closing campfires. The Class "B" uniform of Cub Scout shorts and a Scout T-shirt with belt and socks is appropriate at all other times. The content of all clothing and hats should be consistent with the principles of the Boy Scouts of America.

Trading Post

A full service trading post is operated at camp. It is stocked with Camp Acahela custom items, including patches and t-shirts; Official Boy Scouts of America gear; stamps, handicraft kits; and an assortment of soda, ice cream and snacks. Regular business hours are posted at the Trading Post. Generally, the Trading Post is open immediately following meals and other "non-program" times.

Contacting Scouts and Leaders by US Mail

Parents may wish to send mail or packages to their son at Camp Acahela. Please realize that sometimes letters may cause homesickness. Mail should be addressed in the following manner:

Camp Acahela
Scout's Name, Pack #
359 Acahela Road
Blakeslee, PA 18610

An outgoing mailbox is provided in camp for use by Scouts and leaders. Stamps are available at the Trading Post.

Concerning Telephone Usage

The Camp Business Telephone 570-646-2223

Please use the camp telephone number for business and emergency calls only. The office staff will take a message and deliver it to the camper or leader at the next meal. ***Individuals will be summoned to the phone only in cases of emergency.*** Acahela's fax number is 570-643-3371.

The Pay Telephone

A pay telephone is located outside the Camp Office. It is available for campers and leaders to make outgoing calls at any time. Users should exercise courtesy toward others waiting. Leaders should establish phone use rules for Scouts.

Cell Phones:

Packs are encouraged to set their own policies regarding use of cell phones by Scouts. Phone access often leads to homesickness and other problems. Availability of accessible power outlets to charge phones in camp is extremely limited. We are happy to charge phones for adult leaders at the Office. Cell coverage at camp varies by provider, but is overall, good.

Email & Internet:

Acahela can be emailed at acahela@nepabsa.org. A Wi-Fi internet connection is available at the Administration Building for adult leaders with wireless-capable devices. Leaders should see the Camp Director for additional computer or internet access.

Cub Scout Equipment Checklist

Personal Equipment

- Complete Cub Scout uniform
- 6/3 sets t-shirts and shorts
- Underwear & socks for at least 6/3 days
- Scout T-shirts
- Jacket, sweater, sweatshirt
- Cap
- Swimming trunks, beach towel
- Hiking boots, athletic shoes, and old shoes for tubing, shower shoes
- Rain gear
- Sleeping bag or blankets, pillow
- Toilet kit (toothbrush, towels, soap, etc.)
- Notebook, pencil, pen
- Scout Handbook
- Flashlight with extra batteries and bulb
- Day Pack
- Water bottle
- Spending money
- Camera
- Fishing tackle
- Religious materials
- Insect repellent (no aerosol), sunscreen
- Prescription medication
- Completed BSA Medical Form

Pack and Den Equipment

- American & Pack flags
- Lantern & extra fuel, mantles
- Costumes, decorations, etc
- Tents for Webelos overnighter
- Bow Saw, pocket knife
- Extra rope / twine
- First aid kit
- Antibacterial soap (pump bottles)
- This Leader's Guide & Cub leader book
- Alarm Clocks/watches
- Thumbtacks
- Song and skit books

Things to leave home

Kerosene or gasoline, fireworks & explosives, illegal drugs, alcohol, tobacco products, firearms and ammunition, hunting/sheath knives, candles, pets, obscene or otherwise inappropriate materials, bicycles, radios, computer games, aerosol cans and glass containers. (See page 12 for additional information.)

Leadership and Conduct

A Word About You and the Camp Staff

The camp staff is here to assist you, the pack leaders, in making possible a truly great camping experience for your pack. We have employed a highly-skilled, well-rounded staff of Scouters. Their reason for being in camp is to serve you and your pack. They are not strangers to this game of Scouting. True, they have been chosen for their ability or skill in some particular phase of camp operation, but over and above this, they were chosen because they have had an experience as Scouters. They love and believe in this great game, just as you do. Like you, they are making personal sacrifices to be part of it. They are human too! They will make mistakes and errors in judgment, as do we all, but they will be honest mistakes. With your help, they will avoid these same mistakes again. Together, you and they can make possible a finer camp experience for your Scouts. Each of you shares this responsibility. In working together for the welfare of your Scouts, you will find a strong bond of friendship. ***But please remember one thing as you go into this big adventure of camp: the staff will help, assist, and accommodate you in every way they can, but they will not take over your pack.*** You are the leader; you are the person your boys know and respect. You give them understanding and leadership, maintain discipline, and you give them the adult direction and counsel needed in camp. Do this, and the boys will look back many years hence and recall with fond memories their association with you in camp.

Pack Leadership

At least two adult leaders who are registered with the BSA and have completed Youth Protection Training must be present in camp at all times to provide qualified supervision and guidance to the Pack.
One adult must be 21 years of age or older. The second adult must be 18 years of age or older
Additional adult leadership should reflect an awareness of the Pack's size, skill level, and special needs.
The BSA requires at least two adults for eight boys and then 1 additional adult for each additional four boys or fraction thereof.

NEW: All adults who are attending camp as adult leaders and/or are staying overnight MUST complete BSA Youth Protection Training. Proof of current BSA membership or Youth Protection Training will be required at camp. A Youth Protection Course will be offered at camp on Sunday evening each week. Note that Youth Protection Training is valid for 2 years. (see page 13 for more information)

The registered Pack Cubmaster should make arrangements for necessary camp leadership. If he is unable to attend for the entire week, he should appoint another adult to serve as Camp Leader. All other adults work under the direction of the Camp Leader.

Packs may make prior arrangements to "share" two-deep adult leadership within a campsite. Please make the Camp Director aware of these plans in advance.

If Packs are going to use "rotating" leaders (i.e. if the same 2 adults will not be present all week) a leadership roster indicating anticipated arrival and departure times must be filed with the Camp Office at registration. At no time may a Pack be left without two-deep leadership in place. Additionally, all adult leaders staying overnight must have a current, completed BSA medical form and Youth Protection Training on file with the camp and must check in at the Camp Office upon arrival.

The Adult Leader and Den Chief at Cub Resident Camp

Camp Acahela exists to deliver the Scouting program in the outdoors to the Cub Scout. Scouting is at its heart a "game with a purpose," a game which boys play under the leadership of their peers, with the guidance of adults. Camp Acahela always allows leaders and Den Chiefs the courtesy of occasionally participating in its programs. However, because of growing attendance, our resources are often used to the limits by campers, making certain programs generally unavailable to adults/Den Chiefs. While games and fishing should never be a problem, for other specialized, heavily-used or staff-intensive programs such as shooting sports, tubing, etc. campers will always have first priority.

Leadership and Conduct

The Cubmaster (Camp Leader) at Summer Camp

As Camp Leader, you have a key role in your pack while at camp. Camp Acahela has a staff that is eager to assist you execute your program and tend to your unit's needs. Below are some of your duties before and during summer camp.

Before Camp

❑ Read the Camp Leader Guide and share it with your other adult leaders and den chiefs
❑ Meet with your Pack to familiarize them with the camp, its offerings and policies.
❑ Keep track of each Scout's payment for camp and turn in completed roster with payment to Scout Service Center when final payment is made by May 15.
❑ Fill in all paperwork and turn in completed rosters to service center when final payment is made (at least two weeks prior to camp)
❑ Make sure each Scout's medical form is current, properly filled out, and handed in to you.
❑ Make sure ALL adults who will be attending camp have current Youth Protection Training with proof handed in to you.
❑ Review check-in and check-out procedures with your Cub Scouts and parents. Arrange for an arrival time on Sunday and a meeting time for Friday evening's program.
❑ Collect orders and payment for pack photos and Friday's buffet.
❑ Determine tent mates in advance.
❑ Plan campsite decorations and costumes based on the theme.

During Camp

❑ Check in at the appropriate time, following the directions of your pack host. At check-in have all medical forms, additional camp fee payments, and orders for pack photos and parents' night dinner.
❑ Attend the Sunday Leaders' Meeting and brief Cub Scouts and leaders about camp policies and procedures.
❑Assure that your pack complies with the guidelines in this manual and all supplementary information.
❑ Keep track of each Cub Scout's advancement progress, accompany them to all sessions and activities. Never leave the scouts unattended.
❑ Attend leaders meetings daily after lunch.
❑ Close your camp experience by checking out with your pack host and the camp office.
❑ Complete an adult leader evaluation form and return it to the camp office before departure.
❑ Arrange for all Cub Scouts to have appropriate transportation home.

The Den Chief at Cub Scout Camp

The Den Chief is a Boy Scout who works with a den or a pack and assists the leaders with the Cub Scouts. His primary role is as a youth leader and not as a camper.

Before Camp

❑ Read the Camp Leaders' Guide. It is also the Den Chief's manual for camp.
❑ Meet with the Pack Leaders in the spring in order to help plan decorations and skits for the theme.

During Camp

❑ Be responsible for the pack bulletin board: fireguard chart, waiter schedule, pack duty roster.
❑ Be a good role model for the Cub Scouts.
❑ Be sure that Cub Scouts in your pack observe Taps and are respectful of other units.
❑ Help to keep track of each Cub Scout's advancement progress
❑ Accompany Cub Scouts to all sessions and activities. Never leave the Scouts unattended
❑ Maintain the health and cleanliness of your pack campsite. Conduct an inspection before your pack Commissioner visits each day.
❑ Help to complete an evaluation form and return it to the camp office before departure.

Camp Policies

At Camp Acahela, the Cub Scout Promise and Law of the Pack are our guiding principles. We expect each leader to provide the guidance within the Pack to follow these principles, as well as the policies of Camp Acahela, the Northeastern Pennsylvania Council and the Boy Scouts of America.

- ❑ **Alcoholic Beverages and Illegal Drugs:** Alcoholic beverages and illegal drugs are not permitted in Scout Camp. Possession or use on camp property will be cause for removal.
- ❑ **Smoking:** Smoking is prohibited except in areas expressly designated by the Camp Director. The goal of this policy is to keep smoking away from youth.
- ❑ **Hazing:** Initiations or hazing of any type is in violation of the Boy Scouts of America youth protection policy and is cause for removal of Scouts and/or leaders from camp.
- ❑ **Vehicles:** Vehicles are not permitted in campsites. All vehicles must be parked in designated areas.
- ❑ **Leaving & Arriving:** All campers and leaders must stop by the Camp Office to sign-out or sign-in and complete necessary documentation (see "Release of Minors"). Unit leaders must arrange two-deep coverage with the Camp Director before leaving.
- ❑ **Firearms:** Camp Acahela provides all BB guns, bows, arrows and BB's at the shooting ranges and discourages personal guns/bows. Guns or ammunition of any kind are prohibited.
- ❑ **Knives:** Cub Scouts may carry knives with parent permission. Sheath knives and other large knives are not to be carried by campers or leaders.
- ❑ **Fireworks:** Possession or use of fireworks in camp is prohibited and is cause for removal.
- ❑ **Fuels:** Flammable liquids are generally prohibited from use in camp. This includes fire starting liquids and jells. Units planning to use liquid fuel for lanterns and stoves should contact the Camp Director in advance about storage and usage requirements.
- ❑ **Campfires:** Fires may not be constructed more than 3ft high. No new fire rings may be built anywhere. Chainsaws may not be used without permission from the Ranger.
- ❑ **Camp Property:** Individuals and units will be charged for repair or replacement of camp property damaged as a result of misuse or neglect.
- ❑ **Cutting Trees:** No living or dead trees, including saplings, are to be cut without specific permission of the Camp Director or Ranger. A $15 per inch diameter, or $100 penalty, whichever is greater, will be enforced.
- ❑ **Personal Items:** All personal gear should be clearly labeled or marked with a waterproof marker. The camp is not responsible for lost or stolen items. We recommend that electronic equipment and other valuables be left at home.
- ❑ **Pets:** Dogs and other personal pets are not allowed at camp.
- ❑ **Taps:** Campers may not leave their campsite without a unit leader after 10 pm. Lights-out and quiet is at 11 pm. Please be respectful of other units.
- ❑ **Restricted Areas:** The shooting ranges, pool area, river and cliffs are off-limits except during program times when supervised by the staff. Campers and leaders also should not enter or pass through campsites other than their own without permission.
- ❑ **First Aid:** All illnesses and injuries must be reported to the Health Officer for treatment and recording. All medications must be checked-in at the Health Office for locked storage and distribution.

Youth Protection at Camp

Camp Acahela and the Northeastern Pennsylvania Council adhere to all youth protection guidelines of the Boy Scouts of America.

Summer camp is an important part of the program of the Boy Scouts of America. It is in the camp atmosphere and in the outdoor program that the character building and citizenship purposes of the Scouting program are best taught. It is also at camp that the responsibility for caring for Cub Scouts becomes a 24-hour-a-day duty.

Members of the Boy Scouts of America come from all kinds of backgrounds, and they bring their experiences to camp with them. In meeting your leadership responsibilities, you may be confronted with situations alien to your experience. Child abuse is one such situation, and regardless of your background, you are responsible for the physical and emotional safety of the Scouts in your care. Be a source of strength and help to the Scouts in your camp.

Pack Cubmasters should review youth protection guidelines with all adults who will be serving as leaders in camp.

If a child reports being abused or if you suspect abuse, contact the Camp Director immediately. Do not discuss the matter with other Scouts or leaders.

The following barriers to abuse within Scouting are used at camp to ensure the safety of our youth campers. We expect adult leaders to follow these guidelines at all times:

- ❑ **Two deep leadership is required at all times.** (Please see explanation of Pack leadership requirements on page 10.)
- ❑ **No one-on-one contact:** Personal conferences must take place in plain view of others.
- ❑ **Respect of privacy:** Separate shower facilities are provided for youth (under 18) and adults (18 and older). Adults may intrude only as required for health and safety. Separate female showers are provided.
- ❑ **Separate accommodations:** Youth Scouts may not share a tent with an adult unless the adult is a parent. Male and female leaders may not share a tent unless they are married.
- ❑ **Proper preparation for high-adventure activities:** Activities with elements of risk should only be undertaken with proper equipment, clothing, supervision, and safety measures.
- ❑ **No secret organizations are recognized by the Boy Scouts of America.** All aspects of the Scouting programs are open to observation by parents and leaders.
- ❑ **Appropriate attire:** Proper clothing is always required; e.g. skinny-dipping is not appropriate in Scouting. Additionally, swimwear at camp should be trunks for males and one-piece type suits for females.
- ❑ **Constructive discipline:** Discipline should be constructive and reflect Scouting's values. Corporal punishment is never permitted.
- ❑ **Hazing Prohibited:** Physical hazing and initiations are prohibited and may not be included as part of any Scouting activity.
- ❑ **Den Chief training and supervision:** Adult leaders must monitor and guide the leadership techniques used by Den Chiefs to ensure that Boy Scouts of America policies are followed.

Youth Protection at Camp

The following three youth protection policies are National Camp Accreditation standards. Please review them carefully. Your cooperation is greatly appreciated.

Intrusion of Unauthorized Persons

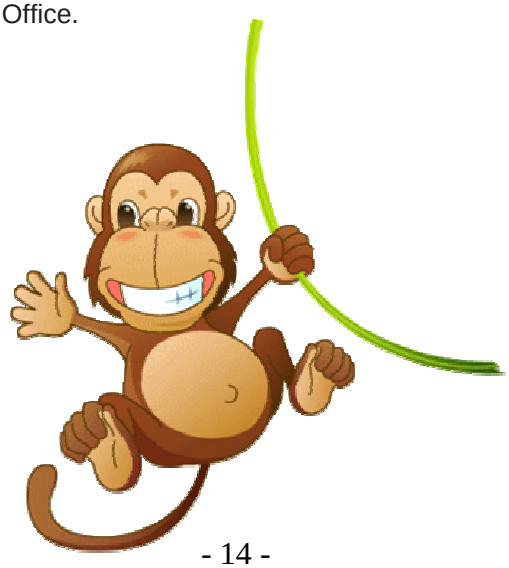
❑ Periodic review of security concerns of the site: **Leaders should "stop in" at their campsites throughout the day, noting anything out of the ordinary.**

Procedures

1. All visitors must report to the Administration Building to sign-in and sign-out. This book will be monitored by the Camp Director.
2. If an unauthorized person is suspected, notify the nearest program area. All program areas are equipped with nearby radio or telephone communication to the camp office. The Area Director will make contact with the Camp Office and stand by to give or receive further instructions.
3. The Camp Office will notify the Camp Director who will proceed with the Program Director, Business Manager or another adult to question the destination of the individual in question.
4. If the person in question flees or contact with the individual is made, "Report of Possible Intrusion" form should be completed as soon as possible.
5. Camp program should continue unless the situation warrants a camp-wide emergency assembly, which would be signaled by the siren. All Leaders and Scouts report to the field in front of the dining hall; Pack leaders complete a roster check and report to the Program Director. Staff members assemble at the Camp Office; Area Directors account for their staff and await further instructions from the Camp Director. All remain until an "All Clear" signal is given.
6. An assessment is made of the severity of the problem and the need to call the state or local police. The Scout Executive is notified of the situation.
7. Leaders should train their Scouts in the above procedures. The most important procedure is that **Scouts do not approach the person in question**; rather, they are to find an adult immediately.
8. The Buddy System is enforced at all times.

Verification of No-Shows

If a Scout listed on a Pack roster fails to show up at camp, the camp leadership must verify the reason for his absence. Pack leaders must also report for verification any additional names of Scouts not listed on a roster who were supposed to be attending. The camp clerk will telephone each Scout's home to ensure that his parents or guardian know that their son is not at camp. A "Verification of No-Shows" form will be completed and filed in the Camp Office.



Youth Protection at Camp

Release of Minors

To a Parent or Legal Guardian
If a parent/legal guardian needs to pick up their child during his week at camp, they and the Scout must go in person to sign-out at the Camp Office using the camp Sign-in/Sign-out sheet and by completing the form *"Verification of Camper Leaving Camp Acahela: Release to Legal Parent or Guardian."* The Camp administration has the right to ask for documentation to prove the identity of the person picking up the minor.

To Persons other than the Legal Parent or Guardian
1. If a person other than a legal parent or guardian arrives to pick-up a camper, verification and identification of this individual is required.
2. For any minor to leave camp with a person other than a legal parent or guardian, an authorization form must be completed in advance and be on file in the Camp Office. The form "Authorization to Release Minors to Persons Other than the Legal Parent or Guardian" must be completed by the parent, unit leader, and filed with the Camp Director on arrival at check-in. Only persons listed on this form may take a minor out of camp.
3. The authorized adult and camper must come together in person to the Camp Office. There the adult will then sign-out the camper using the camp Sign-in/Sign-out sheet and by completing the form *"Verification of Camper Leaving Camp Acahela: Release to Persons other than the Legal Parent or Guardian"* with the clerk or Camp Director.
4. The Camp administration has the right to ask for documentation to prove the identity of the person picking up the minor.
5. Verification forms will be kept in the Camp Office. Leaders will be instructed on this procedure to ensure the safety of our youth.
6. A separate verification form must be filed each time a Scout leaves camp.

"Authorization to Release Minors to Persons Other than the Legal Parent or Guardian" is available as a separate form. Please distribute copies as necessary and hand in completed forms at check-in. If you have any questions about these policies, please contact the Northeastern Pennsylvania Council Service and Training Center, 570-207-1227.

All Individuals Are Identified

All **campers, leaders, staff and visitors** are identified at all times while in camp by a distinctive badge or wristband. This identification is presented at the time of check-in at the Camp Office and must be on and visible at all times throughout the duration of the camp stay. Anyone in camp who is not identified should be reported immediately to the Camp leadership. This process is explained to all leaders and campers upon arrival. A service fee may be charged for replacement identification that is lost or destroyed.

Please help us to keep everyone at Camp Acahela safe by wearing your identification!

Additional Cub Camp Rules

- **EVERYONE MUST HAVE A BUDDY WHEREVER THEY GO IN CAMP.**

- **Everyone must wear shoes - no flip flops or sandals.**
- Cub Scouts and leaders must wear sturdy SHOES with socks at all times while around camp, except when swimming. Shower clogs, water socks or sandals are not acceptable, as they are not substantial protection for the feet. If you feel you must wear theses kinds of shoes in the swimming or shower areas, please wear your shoes to the area and change them when you arrive.

- **No running in camp (except in play areas.)**

- **Areas off limits to Cub Scouts:**
  - ✓ Waterfront/pool/fishing pond/river areas, unless scheduled
  - ✓ The kitchen and back hallway of the dining hall
  - ✓ All program areas when staff is not present
  - ✓ Behind the Trading Post counter
  - ✓ Staff Areas
  - ✓ Other Packs' Campsites
  - ✓ Other peoples' tents
  - ✓ Cliffs and cliff trails

- **Medication**

Cub Scouts must give all medication to leaders. Leaders should then give any medication to the Health Officer at the time of the medical check on arrival day. The medications are then secured in the Health Lodge for the duration of the camp session. Cub Scouts should report to the Health Lodge as needed for their medication. All medications will be returned to the Pack leader with medical forms at the end of the week. Please do not keep any medication of any kind in the campsite.

- **All Cub Scouts must receive permission before they leave the den area or program area.**

- **No food in tents or stored in the campsites. (see page 19 "Wildlife and Food in Camp")**

- **Don't damage equipment or camp property.**

- **When the Cub Scout Sign is "up," please be quiet.**

- **Cub Scouts and adult leaders are not permitted to ride in the back of trucks or on trailers.**

Additional Cub Camp Rules

Going to Bed

The tone you set the first night will last the week. We highly recommend LOW KEY. The following procedures will help you throughout the week.

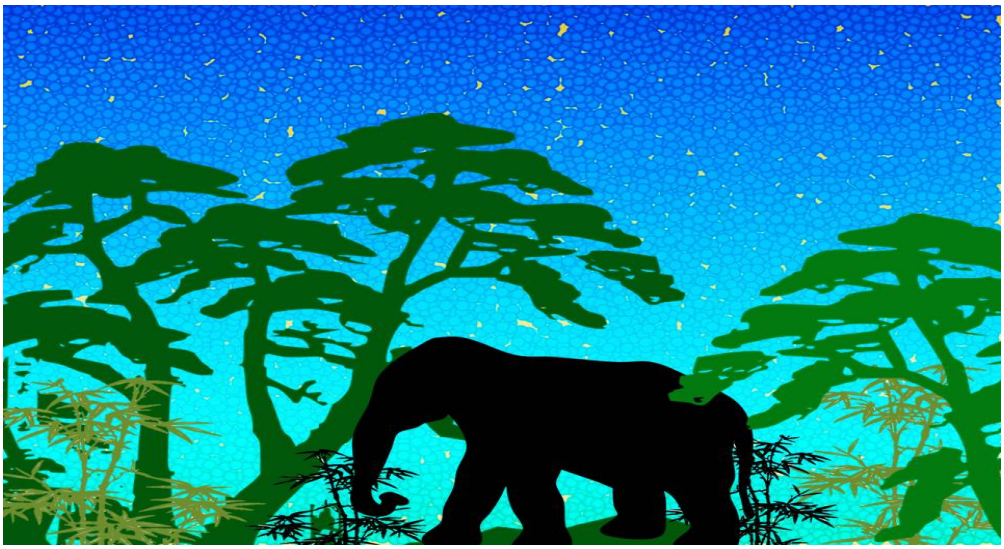
- Pay particular attention to them the first night Cub Scouts arrive in camp.
- After the campfire, Cub Scouts should wash and brush their teeth.
- The noise level should not get out of hand; however there is no reason for the Cub Scouts to be silent. They should sit at their picnic tables or around the campfire in the campsite and talk about their day and reflect on their experiences.
- If inclined, this is a wonderful time for the den leader to read or tell stories to the Cub Scouts. The stories should not be scary or have anything in them to excite or upset the Cub Scouts.
- After that quiet time in the campsite, Cub Scouts should go quietly to their tents and get ready for bed. Leaders are responsible for waking the Cub Scouts in the morning. Reveille (rising time) is at 7:00 AM. Cub Scouts need to be at the flagpole in front of the Dining Hall at 7:45 AM.

Homesickness

A recent edition of the "American Camping Association" magazine reported that, "Homesickness is a very real and natural emotion that can occur when anyone leaves familiar surroundings. For first time campers especially, being away from home may be a totally new experience: No mom or dad to turn to, no refrigerator handy for midnight raids, no family pet to hug and romp with. Allen Sherman may have poked fun at the classic camp letters years ago in his song, "Hello Muddah, Hello Faddah," yet the importance of correspondence between home and camp cannot be overemphasized.

Some thoughtful parents have made a practice of sending postcards to their children at camp so there will be a personalized touch of home when they arrive. We highly urge parents not to mention in their letters how much they miss their children or that the dog or cat miss them. Instead, they say parents should assure them that they know they're having a good time and express enthusiasm for the camp's activities.

Being careful about Cub Scouts phone calls home will make a big difference when it comes to homesickness. Please remember that our camp staff is also ready to help with "serious" cases.



Emergency Procedures

General Procedures For Packs

In case of any emergency in camp, a siren will sound. All campers (youth and adults), as quickly and safely as possible, report to the PARADE FIELD IN FRONT OF THE DINING HALL. Pack leaders will conduct a roster check (not a head count) as Scouts and leaders assemble. A report of your Pack's status should be made to the staff member in charge shortly after the roster check. A staff roster check will be accomplished at the Camp Office. Camp leaders and Scouts will then be instructed for the situation. All remain until an all-clear signal is given.

❑ **LOST SWIMMER / RAFTER** - The Waterfront Director runs lost bather search as outlined in aquatic protocols with camp staff until lost person is found.

❑ **FIRE** - Staff members assume responsibilities as a fire fighting team under instruction from the Camp Ranger. The Camp Director determines if additional help is needed to combat the fire. Fire fighting teams will consist of staff members only. Each team is pre-designated by the Camp Director or Camp Ranger.

❑ **LOST PERSON** - Report any person whom you suspect to be missing to the camp office. Do not delay in reporting a missing or lost person. Send one leader to the site to stay there should the Scout return. The Camp Director and Health Officer will institute established search procedures using camp staff.

❑ **LIGHTNING, FLOOD, WIND & OTHER SEVERE WEATHER-RELATED EMERGENCIES** - Packs will be instructed as necessary depending on conditions, however, the Dining Hall is available at any time as a shelter should the Pack leadership decide that such shelter is necessary. During lightning storms, seek shelter inside a building or in a dense forest located in a depression. Keep away from water, metal objects, isolated trees or trees that are much taller than adjacent trees. If under tarps or tents, stay away from metal poles. Leaders are also highly encouraged to complete the BSA 'Hazardous Weather Training' on line at *www.scouting.org*

❑ **SERIOUS HEALTH EMERGENCY / INJURY** - The Health Officer should be notified immediately. The Health Officer or Camp Director will contact a doctor and alert a hospital, and arrange for transportation if necessary. The Health Officer or Camp Director will notify the parents in a proper manner. All health related matters will be recorded in the Camp First Aid Log. <u>REMEMBER TO REPORT ALL INJURIES TO THE HEALTH LODGE.</u>

❑ **HIGH TEMPERATURE AND/OR HUMIDITY** - In the event of extreme high temperatures and humidity, the Camp Health Officer will consult with the Camp Director and Program Director to determine if strenuous activities such as hiking, sports, etc. will be stopped. Frequent consumption of water must be encouraged by the camp leadership and Pack leaders during these times.

❑ **HAZARDOUS MATERIALS SPILL** - In the situation where a hazardous material, such as gasoline, kerosene, toxic paints, used medical supplies, etc., have been caused to be spilled, notify the camp Health Officer or Camp Director immediately. The Camp Director or Ranger will notify local Haz-Mat emergency unit, should the situation warrant, immediately. Do not try to remove the spilled material unless so directed by Camp Director or Ranger.

Wildlife & Food In Camp

General Safety Around Animals At Camp

Camp Acahela offers a wide range of exciting adventures including the opportunity to observe many types of birds, fish and wildlife. Undoubtedly the opportunity to observe a raccoon, turkey, deer, eagle, or a black bear will provide lifetime memories.

Seeing animals in their natural habitat is always a pleasure, but it is wise to remember that they are the permanent residents of the camp while you are just a visitor. Treat them with respect, give them enough space so they will not feel threatened by your presence, and they will seldom present a threat to your safety. When an animal feels frightened, threatened, or trapped, it may fight for its life by attacking, scratching, or biting. In the event you are injured, seek treatment quickly. A doctor must determine whether rabies treatments will be necessary.

Young wildlife sometimes strays from their parents and appears to be lost or abandoned. In most cases however, the parents know where the youngster is. Taking in an apparently lost or abandoned animal usually does more harm than good. Wild animals are best left in the wild. If the animal is obviously sick or injured, notify the Camp Director or Ranger.

Special Note On Bears

Avoidance of bears, and most wildlife, can be summed up on one word – FOOD. If an animal doesn't find food, it will move on. Most conflicts between people and wildlife, especially bears, are linked to careless handling of food or garbage. Learn to live responsibly with wildlife.

Keeping food, snacks, sweets, beverages and other attractive smellables like trash, food containers and cooking waste in or near campsites is **strictly prohibited**. Be sure all trash and food wastes are taken regularly to the camp dumpsters. Supplies of snacks and food that are brought to camp for the course of the week should be stored in a locked vehicle in the camp parking lot and brought into campsites in small quantities that are consumed. Leftovers should be re-stored or discarded. Leaders should make special efforts to educate Scouts about these policies and guidelines.
Checking footlockers and other gear regularly is encouraged by leaders.

General Guidelines For Animal Safety

- ❑ Keep a clean campsite
- ❑ Keep food and smellables out of your tent
- ❑ At night lock food and smellables in vehicles
- ❑ Never approach or follow wild animals
- ❑ Do not feed wild animals
- ❑ Don't mistake a passive animal as a sign of safety
- ❑ Never tease or attempt to pick up wildlife
- ❑ Leave young animals alone, a protective mother is usually nearby
- ❑ Notify Camp Ranger or Camp Director of sighting
- ❑ Avoid aggressive behavior such as:
    - o Direct eye contact, even through a camera
    - o Walking directly toward an animal
    - o Following an animal that has chosen to leave
    - o Circling or standing around an animal

Check-in and Check-out; Plaques & Banners

Sunday Check-In

The designated arrival time for units is between 1:00 to 3:00 pm on the Sunday beginning each session.

Please instruct parents to arrive at your scheduled check-in time. Scouts will not be admitted into camp until their unit leadership has arrived and the entire Pack officially checks in.

Please instruct all Scouts to arrive at one time, as a group. Packs will be checked-in as a single unit, not by individual camper. **Please do not arrive at camp for any reason prior to 1:00 pm on Sunday.**

In order to save time at check-in, please arrive in Class A uniforms with swimsuits underneath. A Pack photo will be taken upon arrival at camp.

All vehicles should park in the parking lot. Please do not walk or drive into camp until you are met by your staff host. While you are waiting, you should

- ❑ Consolidate Pack and personal equipment. One vehicle at a time will be permitted to drive into camp to unload gear. All vehicles must be out of the campsites by 4:00 PM.
- ❑ Collect money for Pack photographs and parents' night dinner
- ❑ Collect "Release of Minors Authorization" forms
- ❑ Promptly at your check-in time, a staff host will be in the parking lot to meet you and guide the Pack through the check-in process. An adult leader will be asked to register at the Camp Office. He should bring all Friday night buffet reservations, and any remaining camper fees to the office at this time. Please collect money from parents in advance.
- ❑ The rest of the Pack will go to the campsite to unload and prepare for the camp tour activities.
- ❑ There will be medical rechecks, followed by swim tests and a Dining Hall orientation. Scouts and leaders should bring any prescription medication to the medical recheck.

Tuesday Departure

- ❑ Your staff host will inspect your campsite sometime after lunch on Tuesday. Unit leaders must bring the check-out inspection form to the Camp Office before departure and meet with the Camp Director or Business Manager to settle any fees and make next-year's reservations.
- ❑ You may pick up medical forms and medications at the Health Office.
- ❑ Turn in Leader's camp evaluations to the Camp Office before departing to receive photos, certificates, etc….
- ❑ "A Scout is Courteous and Reverent". We encourage all Packs to participate in the Tuesday Evening Chapel Service before leaving camp. If you must leave early, please be aware that the chapel service is in process from 7:00 until about 7:40 pm. The camp road below the parking lot will be closed during this time to vehicles.

Friday Departure

- ❑ Your staff host will inspect your campsite sometime after lunch on Friday. Unit leaders must bring the check-out inspection form to the camp office before departure and meet with the Camp Director or Business Manager to settle any fees and make next-year's reservations.
- ❑ You may pick up medical forms and medications at the Health Office.
- ❑ Turn in Leader's camp evaluations to the Camp Office before departing.

Dining Hall Banners & Plaques

If your unit chooses to make and donate a banner for the Dining Hall, please keep the size of the banner around 11" by 17". Our Dining Hall has many beautiful banners and space is becoming limited.

Camp Facilities

Good Stewardship

Camp Acahela is a year-round camping facility maintained by the Northeastern Pennsylvania Council, Boy Scouts of America. The Camp Ranger, council camping committee and volunteer campmasters work to maintain and improve the facilities. The continued existence and improvement of the Cub Scout summer camp program is dependent on the care of our camp facilities. Scouts and Leaders must be respectful of the facilities of Camp Acahela so that they may remain for others to enjoy them in future years.

Campsite Equipment

Each site is equipped with canvas tents, platforms and canvas cots based on the recommended capacity for your site. In addition, sites contain a picnic table, dining fly, bulletin board, and a flag pole. In each latrine will be a rake, broom, hose, toilet brush, toilet paper and a supply of disinfectant. Additional supplies are available from the Quartermaster at the Dining Hall. Unit leaders are responsible for proper use and care of all equipment in your site. Your site will be inspected at the beginning and end of the week. Units will be charged for repair or replacement of property and equipment damaged due to misuse. Please inform the camp office of accidental damage as soon as it occurs.

Tent Care

In order to maintain the quality and durability of our tents, please follow the guidelines below:

Loosen tent ropes when it rains
- Canvas shrinks when drying and will tear if the ropes are too tight

Do not put clothes hangers over ridge poles; it causes tears and leaks
- Hang a clothesline or improvise a method that will not damage tents

Do not put nails in tent poles or platforms

Aerosol sprays damage waterproofing and are not permitted in camp

No flames of any kind are allowed in tents
- Battery-powered flashlights and lamps should be used

Tent platforms may not be moved

Environmental Statement

The Boy Scouts of America cares about our environment. All Scouts and leaders are charged to protect and nurture our environment, especially when at camp. Help us keep your camp clean by:

1. **Recycling:** Reduce the use of all paper, Styrofoam, and plastic.
   Recycle aluminum, metal & plastic bottles.
   Do not bring glass containers to camp.
2. **Low Impact Camping:**
   Be gentle to your campsite. Dispose of trash properly. Stay on established paths. Never build any new fire rings anywhere.
3. **Outdoor Code:**
   Respect the wildlife of Camp Acahela.
   Follow the Outdoor Code at all times.

The Outdoor Code

As an American, I will do my best to:
Be clean in my outdoor manners
Be careful with fire
Be considerate in the outdoors
Be conservation minded

Camp Facilities

Camp Site Visitations

Each campsite is visited once each day. Outstanding Packs will be recognized at meal times. A clean campsite is of course, important to all Cub Scouts. The incentive of a daily inspection should help you motivate your Cub Scouts to keep their site clean.

Health Lodge and Medical Services

The Health Lodge has a qualified Health Officer, who has medical orders from our camp physician for any emergency. Minor injuries are handled by the Health Officer. If the injury is serious, the camper or leader is taken to the emergency room at the local hospital. In case of emergency, an adult from your unit should accompany the person going to the hospital. If necessary, we will have a staff member stay with your Pack until your return. Pennsylvania law requires that all medications be turned into the Health Officer, so that the camp can control and dispense them. The medication should be in its original container which should indicate the scout's name, Pack number, and dosage instructions.

Dining Hall Procedures

Meals will be served at 8:00 AM, 12:30 PM, and 6:00 PM. During the camp tour on Sunday, you will be informed of the dining hall procedures. The Dining Hall Steward coordinates all dining hall activities.

Each table must select a waiter for the meal. This can be either a Cub Scout or an adult. The waiter is the one who will get things such as seconds on food and drink, more silverware, and dessert. He will be the one to return things to the kitchen during clean up. It is important that the waiter be the only one moving around during the meal. This is to prevent accidents.

When it is time to clear the tables, the waiter will take all the returnable items to the kitchen. Everyone should help to get all garbage and dishes to one end of the table. Remember - only the waiter should be moving. The rest of the Cub Scouts should remain seated. After the meal there will be a song or skit as well as some important announcements. You should encourage your Cub Scouts to participate in the entertainment. (And you should too!)

Please do not leave the scouts unattended at the table and make sure there is at least one adult at each table.

The songs like "Fly" and " Elbows" will not be allowed until after the meal has been served, and everyone has had an opportunity to eat their meal. The food is served hot and should be eaten hot. We will expect all leaders to help control this.

Shower House

The campers shower house is down the road and towards Lumberjack Campsite. Adult showers and toilet facilities are inside the Staff Lodge located near the Staff Site. Electricity is available in the adult shower area for convenience. Cub Scouts are not allowed in the Staff Site.

Please encourage your Cub Scouts to shower. The words shower and Cub Scouts may not go together often without your urging. Part of the daily schedule is showers. Also, once during the week, your den may be asked to sweep and hose down the showers.

Please note that there are separate facilities for female leaders at camp.

To help insure water conservation and youth protection standards, Cub Scouts from your Pack should never shower without adult leadership posted outside, and within hearing distance of the shower house.

YOUTH AND ADULTS NEVER SHOWER TOGETHER

Pack Service & Advancement

The camp staff exists to supplement and support — but not to replace — your Pack camping program. We will seek to meet your needs in all areas of programming. A strong working relationship between the staff and the Pack leaders is essential.

Camp Acahela employs a highly qualified staff of instructors to present a well-rounded camp program. The Camp Director is in charge of overall camp activities and will be happy to discuss any problems you might have. The Program Director is directly responsible for all program activities in camp and will develop a personalized schedule for your Pack.

Camp Leader Orientation

After dinner on Sunday, all Camp Leaders are required to attend an important camp orientation meeting. Information about camp policies and procedures and new program offerings will be presented, and announcements about the Camp schedule will be made. It is also a chance to meet the key camp staff and leaders from other units. Bring a pen and paper to take notes.

Adult Leader Meetings

Camp leaders are invited to meet daily with the Camp Director, Program Director and Business Manager after lunch on the dining hall porch. This is an opportunity to get announcements, and offer feedback/suggestions about how we can better serve you and your Pack.

Camp Commissioners

The Camp Acahela Camp Commissioners are your pack's primary connection to the camp staff and your front-line troubleshooters. A Commissioner will visit your site each day to perform a health, safety and cleanliness check and talk with campers and leaders. Please use the commissioners as a resource to obtain equipment or supplies; schedule special activities, cookouts or outposts; solve problems or answer any questions about camp.

Advancement Policy

We remind you that the purpose of Cub Scout Resident Camp is to have **FUN.**

Our philosophy of advancement is that **IF A CUB SCOUT HAS FUN AND IS PROVIDED A FULL PROGRAM, HE WILL ADVANCE**. On the other hand, if a Cub Scout comes to camp and does nothing but work towards advancement, the program is certainly incomplete, and he may not have fun at all. By offering the Cub Scouts a full, varied program, including swimming, hiking, cooking a meal, studying nature, and so much more, we provide them with a fun time, a full program, and a multitude of advancement opportunities.

The camp provides leaders with an advancement form that list advancement opportunities that the Scout may participate in while at camp. These advancement opportunities may include rank requirements (Wolf, Bear and Webelo) Webelo activity pins, sports and academics belt loops and pins and STEM (Science, Technology, Engineering and Mathematics) program requirements. In all circumstances, Cub Scouts pass requirements on these forms through participation in the normal camp program, the camp's special programming opportunities, or through "in site" activities. Den leaders are responsible for signing off the requirements completed by each individual Scout.

We believe that camp is a blend of advancement opportunities and outdoor scouting activities that are fun and educational even though they may not be directly related to advancement requirements.

Daily Schedule & Meals at Acahela

Day	Time	Program
Sunday	1:00 pm	Unit Arrival, Photos and Camp Tours
		Medical Review, Swim Checks
	5:45 pm	Evening Colors
	6:00 pm	Dinner
	6:45 pm	Adult' Youth Protection Training (Required)
	7:00 pm	Leader's Meeting
	7:45 pm	Opening Campfire
	10:00 pm	Taps
	11:00 pm	Lights Out

Day	Time	Program
Weekdays	6:30 am	Polar Bear Swim (Tuesday & Thursday Only)
	7:50 am	Morning Colors
	8:00 am	Breakfast
	9:00 am	Session I
	10:00 am	Session II
	11:00 am	Session III
	12:15 pm	Lunch
	1:00 pm	Rest
	2:00 pm	Session IV
	3:00 pm	Session V
	4:00pm	Session VI – OPEN PROGRAMMING
	5:00 pm	Free Time
	5:45 pm	Evening Colors
	6:00 pm	Dinner
	7:00 pm	Evening Program
	10:00 pm	Taps
	11:00 pm	Lights Out

Family Nights

Friday evening is Family Night for the week-long campers and Tuesday night is Family Night for the Adventure campers…All visitors are welcome to join us for a special dinner beginning at 5:45 with our evening retreat. Dinner will follow immediately after colors. All families and friends are invited to attend, but reservations must be made in advance (at Sunday check-in). **Cost: $10.00 adults, $6.00 children under 10.** Unit leaders are asked to advise visitors about camp procedures, especially regarding parking, pets, food & wildlife, and smoking. The camp staff will hand-stamp all Tuesday and Friday night visitors as they enter the gates, instead of using the wristbands.

Meals for Visitors and Additional Leaders

Meals for visitors and additional leaders throughout the course of the week may be purchased at the Camp Office. Please make reservations at least one day in advance, if possible. Cost is $22.00 per day or separately: Breakfast $7.00, Lunch $8.00, Dinner $9.00. Help us keep our fees low!

Program Areas

Two important aspects of Resident Camp are to have fun and provide new challenges and adventures. The boys will sleep, eat, and participate in special activities as a Pack, but many of our activities are age specific, giving a dynamic program that interests both younger and experienced cubs and webelos. If your group is large, you may be asked to split into smaller groups or dens. This will give the boys more opportunities to enjoy the program and have maximum staff attention. After the 50-minute session, the den will then travel together to their next area. Due to the program working this way, we will need assistance of all leaders whenever necessary. If this is done, the boys will have an excellent week at Camp Acahela. Special needs should be brought to the Program and Camp Directors to facilitate the best placement for your Scout.

Below is a brief explanation of each program area:

Aquatics:
During aquatic sessions, the boys will have the opportunity to cool off in our pool and practice swimming techniques with our certified staff. Adventure campers will earn the Swimming Belt Loop and resident campers will also earn the Swimming Sports Pin. Webelos scouts will have the opportunity to earn the Aquanaut Activity Badge and resident webelos scouts will have the opportunity to tube the Lehigh River.

Archery Range:
During the archery sessions, the scouts will learn proper safety techniques and precautions when using the bow. After the boys know the techniques, they will have an opportunity to shoot on our Archery Range. Adventure campers will earn the Archery Belt Loop. Resident campers will also earn the Archery Sports Pin. Resident webelos scouts will have the opportunity to visit the action archery range.

BB Gun Range:
During the BB gun sessions, the boys will learn proper safety techniques and precautions when using a BB gun. After the boys know the techniques, they will have the opportunity to shoot on our BB Gun Range. Adventure campers will earn the BB Gun Belt Loop. Resident campers will also earn the BB Gun Sports Pin.

Fishing:
Scouts will experience the excitement of catching fish from the Camp Acahela Fishing Hole. Instruction and guidance will be provided by an experienced staff member. Adventure campers will earn the Fishing Belt Loop and resident campers will earn the Fishing Sports Pin. Poles, reels, line, hooks, sinkers and bait is available for each camper, but many like to bring their own. As a special feature this year with our Jungle theme, we have captured almost all of the Bluegills, painted Piranha teeth on them and put them back in the pond (just kidding).

Handicrafts:
Since most Scouts have plenty of opportunities to work on craft projects in their Packs and Dens, we strive to provide theme related crafts at camp or work on craft projects such as leatherwork where materials and equipment may not be available at home. Adventure campers will complete one project. Resident campers will complete two projects.

Nature:
Cub Scouts will take part in some nature activities and games. Webelos scouts may complete some requirements from the Forester, Geologist and/or Naturalist Activity Badges.

Obstacle Course:
All scouts will have the opportunity to visit our obstacle course which includes the Climbing Wall and Monkey Bridge.

continued…

Program Areas continued

Rafting:
A new program this year is our den-sized raft on the fishing pond (aka the Amazon River). The Scouts will work together to pole the raft along the river and avoid the floating obstacles.

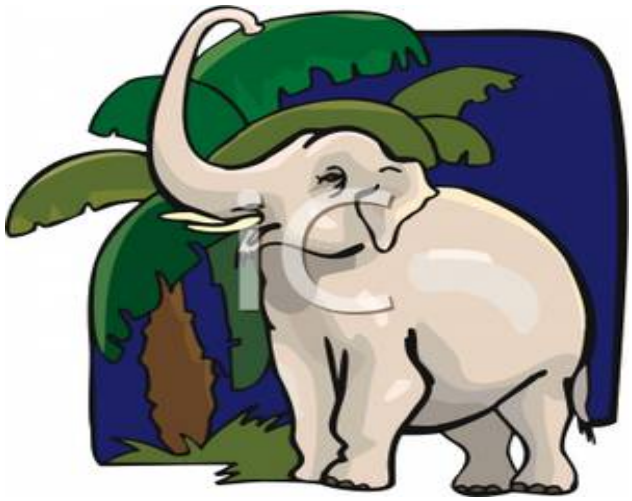
Scout Skills:
Scouts will learn some basic scout and camping skills. Webelos scouts will learn some basic outdoor skills to help prepare them for moving up to Boy Scouts. All Scouts will work on the Map and Compass Academic belt loop and pin in preparation for Friday afternoon's camp-wide activity.

Sports:
Plenty of physical fitness activity will be provided in our organized sports programs. This year we will be prepared to provide at least three or four different sports programs. The Den will choose the program they want to participate in each day. Most of the programs provide opportunities to work on a related belt loop and sports pin.

STEM Program - *New*

The BSA recently launched its STEM (Science, Technology, Engineering and Mathematics) Program. As we begin to announce, promote and support this program in Northeastern Pennsylvania Council we are doing the following to incorporate STEM at Camp Acahela:

- Providing a leaders seminar at Camp to introduce and promote the new STEM program
- Identifying long-standing camp program elements that meet STEM requirements
- Incorporating new program elements that meet some STEM program requirements
- Providing a list of STEM opportunities to camp leaders when they arrive at camp
- Providing Cub Scout STEM booklets in the camp Trading Post for purchase



Special Programs

Flag Ceremonies

Flag Ceremonies are for the entire camp twice a day. The flag raising is at 7:45 AM lowering at 5:45 PM. On that first day, staff members act as color guard. Thereafter, the Cub Scouts take over. Instruction on flag raising, lowering, and folding are available during Scout Skills – just ask our staff for this instruction. Den Leaders should have their Den practice these ceremonies. Note: Complete Cub Scout Class A uniform (as defined on page 9) is required for all members of the Den performing the ceremony.

Opening Campfire

Sunday night is the opening campfire. It is a show put together by the staff for the enjoyment of the Cub Scouts and leaders. Sit back and enjoy goofy skits, sing songs, shout cheers, and watch the flames. The camp staff does all the work and preparation. All you need to do is enjoy and have fun. Leaders are to control the use of flashlights during the program and may wish to hold them until dismissal. After the campfire, dismissal of the Cub Scouts is by Pack. The cubs need have no fear of being left behind. Your guide will escort you back if needed.

Daily Special Programs

Evening programs are planned for on Monday and Wednesday. These activities are usually theme related and fun for all. Packs can participate in the activities or may opt to stay in their campsites for their own campfire. If a Pack opts out of the evening program, please let the Program Director know in advance.

Chapel Service

A Scout is Reverent. On Tuesday evening the entire camp participates in a Scouts Own service in the camp chapel lead by the Camp Chaplain. An ice cream social is held in the parade field following the service.

Friday Programming...

Webelos I: Day Hike

On Friday, Webelos I will embark from the Dining Hall immediately after breakfast, on a “day-long” hike. They should “Be Prepared” with a day pack and full water bottle. They will be using their newly gained knowledge of the outdoors. They will join up with the Webelos II for a foil pack lunch that they will cook themselves. They will return to the main camp at 1:00 PM.

Webelos II: Out-Post Camping Trip

Webelos II will pack their backpacks and leave on **Thursday** evening following dinner. They will hike to their “out-post” site where they will set up camp, cook their breakfast and lunch and use other newly acquired Scout skills. They will return to the main camp approximately at 1:00 PM on Friday. Leaders of Webelos II will need to provide tents for the boys. Some of your Pack’s adult leaders may wish to join our staff with the Webelos II scouts on this outpost adventure. Be sure to let us know how many will be attending so we can plan food supplies accordingly.

Cub Scout Friday Morning Camp-Wide Activity

The Cub Scouts left in camp on Friday morning will have open program. We allow each Den to select the three program areas they would like to go to OR they may choose some extra-special theme related activities the staff has prepared.

Friday Afternoon Camp-Wide Activity

In the afternoon there will be an extra –special theme related Camp-Wide Activity for the whole camp. We don’t want to let the cat out of the bag – but think “Indiana Jones” hunting for lost artifacts in the jungle. Maybe they are “booby-trapped” and the Den will have to “unlock” the secrets to get to the artifacts. Yes, adult leaders can go along too – but PLEASE let the Scouts work on the activities themselves (you are grown up now).

Open Programming

Daily Open Programming

General

After listening to comments from our Pack leaders, we have created a new "Open Programming" period in the schedule in the late afternoon. The staff will present the day's options for the Open Program period each day at Morning Colors. The Pack leadership will select their choice for each Den and sign-up with the Camp Program Director by lunch. We anticipate offering some type of special Open Programming in each program area, with many relating to this year's theme, and/or offering an extra period for the Den to return to one of their favorite program areas such as the fishing pond.

Aquatics and BB Gun Areas

One of the main reasons for offering the Open Program period is to ensure that each Den has an opportunity to participate in the two most popular areas in camp, the Aquatics Area and the BB Gun Range, each program day in camp. Both of these areas have limited space capacity so the following system will be employed:

- If the Den is scheduled for one of these two areas during Sessions 1 through 5, they may NOT participate in the open programming in that area that day
- If the Den is not scheduled for one of these two areas during Sessions 1 through 5, they MAY participate in the open programming in that area that day OR they may choose to go to one of the other areas available that day.

As an example: Den 1 is scheduled for the pool on Monday and Wednesday. Den 1 MAY go to the pool during open programming on Tuesday and Thursday, if they choose, but may NOT on Monday and Wednesday.

We will make every effort to alternate days in each Den's schedule for the Aquatics Area and the BB Gun Range.

Note this word of caution – if everyone decides to go to the Aquatics Area and BB Gun Range every day, half of the boys in camp will be at each of these areas, creating a long waiting line for the range and possibly the need to assign short swim periods at the pool. We will make every effort to reassign staff to accommodate the demand, but capacity is limited at both of these facilities by BSA National Camp Policies.

Free Time

Some leaders have expressed a desire to have more "free time" in camp. We are pleased to hear that we are offering so much programming that this request has been made, but we reiterate that a Den's participation in open programming is voluntary. The Pack leadership may desire to not participate on one or more days to use this time for either a rest or for Pack programming in their campsite. We simply request that you inform the Camp Program Director ahead of time so that we may schedule program area staffing appropriately to best meet the needs of the Packs in camp that will be participating in that afternoon's open programming.

2013 Theme - *"JUNGLE SAFARI"*

Campsite Decorations

Welcome to "Jungle Safari" at Camp Acahela. Packs that attend camp are encouraged to decorate their campsite using this theme. Campsite decorations will be judged and the winner announced at the closing campfire.

Costumes

Campers and leaders are highly encouraged and welcome to bring themed costumes. However, please, **NO GUNS.**

Camp Theme

Here are some of the things we are planning to make the Scouts experience FUN by employing the theme of the year – "Jungle Safari"

- Decorations – the Camp Office and Trading Post is the "Acahela Jungle Tours" company HQ
- Dining Hall – music during meals is jungle theme related……."In the jungle, the mighty jungle, the lion sleeps tonight"……..
- Costuming – watch the staff. At times they will be in theme related costuming
- Rafting – this new program area takes place on the Amazon River. Maneuver around the obstacles.
- Webelos tubing – we have arranged to move the Congo River to Camp Acahela this year. Watch out for what may be around the river bend.
- Aquatics – can crocodiles live in chlorinated water?
- Handicrafts – some theme related crafts
- Nature – some jungle-related ecological educational opportunities
- Fishing – stocked Piranhas in the pond (not really – but wouldn't that be cool?)
- Obstacle course – imagine making your way through the jungle, traversing a deep chasm using the monkey bridge, taking a shortcut between two trails by scaling across a cliff face ……
- Friday afternoon camp-wide activity – can't wait for this "Indiana Jones – like event
- Trading Post – plenty of jungle safari theme-related merchandise in the Acahela Jungle Tour Commissary's provisions to choose from

We hope you are ready for ADVENTURE!... WE ARE !!!

Notes

Contact Information

Before Camp Opens

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www.nepabsa.org

During Camp Season
June 16 through July 20, 2013

Camp Acahela
359 Acahela Road
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www.nepabsa.org

The Northeastern Pennsylvania Council, Boy Scouts of America is a proud member agency of the United Way.